

WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM

800 MHZ USERS COMMITTEE

Keith Mullen, Chair
Paul Wiley, Vice-chair
Austin Mills, Secretary

AGENDA

Thursday, March 17, 2022

10:00 a.m.

Washoe County Administration Complex
1001 East Ninth Street, Reno, Nevada, 89512
Building A, Second Floor Caucus Room

This meeting will be held at and physical location with a teleconference option as provided below.

This is an in-person meeting, however, Committee members and members of the public may attend this meeting by teleconference via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 493 789 793#. Please note, the Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product "Teams" application and with audio capabilities. Members of the public may also provide public comment by participating in the teleconference via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 493 789 793#. Public comment may also be submitted ahead of time by emailing sdelozier@washoecounty.gov. Please try to provide comments by 5 p.m. on March 16, 2022.

Committee website: https://www.washoecounty.gov/technology/board_committees/800mhz_users/index.php

1. **CALL TO ORDER AND ROLL CALL** [Non-action item]
2. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Users 800 MHz Users Committee agenda. The 800 MHz Users Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the 800 MHz Users Committee as a whole.
3. **APPROVAL OF DECEMBER 9, 2021, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
4. **ELECTION OF OFFICERS** [For Possible Action]
 - a. Chair
 - b. Vice-chair
 - c. Secretary
5. **LID (LOGICAL IDENTIFICATION NUMBER) STATUS UPDATE & RADIO COUNTS** [Non-action item] – An ongoing review and discussion on the issue of limited LID availability on the current contractual obligations of our end users and current remaining radio counts. Washoe County Regional Communication System. *Melissa Lawney, Washoe County Technology Services*



QUALITY
PUBLIC SERVICE



INTEGRITY



EFFECTIVE
COMMUNICATION

800 MHz Users Committee

Agenda

March 17, 2022

Page 2 of 3

6. **SYSTEM STATUS UPDATE** [Non-action item] – An informational update on the operational status of the 800 MHz Communication System. *Melissa Lawney, Washoe County Technology Services*
7. **WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM INFRASTRUCTURE MAINTENANCE AND REPLACEMENT UPDATE** [For Discussion Only] – A review and discussion of maintenance and replacement needs for WCRCS Infrastructure. *Melissa Lawney, Washoe County Technology Services*
8. **WASHOE COUNTY REGIONAL COMMUNICATIONS SYSTEM ROUTER AND SWITCH REPLACEMENT** [For Possible Action] – A review, discussion, and possible action to recommend that the 800MHz Joint Operating Committee approve funding for core routers and switches for the purpose of supporting the WCRCS camera and security network and to support the replacement of dispatch console equipment at a cost not to exceed [\$140,000] for fiscal year 2022/2023, subject to Board of County Commissioners' approval of the fiscal year 2022/2023 Washoe County Regional Communication System Budget. *Quinn Korbolic & Melissa Lawney, Washoe County Technology Services.*
9. **WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM REPLACEMENT OF SLIDE GENERATOR** [For Possible Action] – A review and discussion, and possible action to recommend that the 800MHz Joint Operating Committee retroactively approve funding to replace the generator at the Slide Mountain communication site at a cost not to exceed [\$25,000]. *Melissa Lawney, Washoe County Technology Services*
10. **WASHOE COUNTY RADIO SHOP PRICE UPDATES** [Non-action item] – A review and discussion of current Washoe County Radio shop hourly fees and the need to modify the pricing model to continue to provide services to outside agencies. The proposed pricing model will include an increased hourly fee, [\$80/hour] and an administrative fee for each work order [\$30/work order]. *Melissa Lawney, Washoe County Technology Services*
11. **DEPARTMENT OF HOMELAND SECURITY SHIELDS UP BRIEF** [Non-action item] – A review and discussion of the issue of Department of Homeland Security Cybersecurity & Infrastructure Security Agency Shields Up program. *Melissa Lawney, Washoe County Technology Services*
12. **800 MHZ USERS COMMITTEE MEMBER/STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – No discussion among 800 MHz Users Committee members will take place on this item. The next regular meeting is scheduled for June 16, 2022, 10:00 a.m.
13. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Users Committee agenda. The 800 MHz Users Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the 800 MHz Users Committee as a whole
14. **ADJOURNMENT** [Non-action item]

800 MHz Users Committee

Agenda

March 17, 2022

Page 3 of 3

~~~~~

Pursuant to NRS 241.020, the Agenda for the 800 MHz Users Committee has been posted at the Washoe County Administration Building, 1001 East Ninth Street, Reno, Nevada; and, electronically posted at [http://www.washoecounty.gov/technology/board\\_committees/800mhz\\_users/index.php](http://www.washoecounty.gov/technology/board_committees/800mhz_users/index.php) and <https://notice.nv.gov>.

The support documentation for the items on the agenda, provided to the 800 MHz Users Committee, is available to members of the public by contacting the County's Technology Services office by emailing Sharon Ruff, [sruff@washoecounty.gov](mailto:sruff@washoecounty.gov) (230 Edison Way, Reno, Nevada, 89502) or Sara DeLozier, [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov) (1001 E. 9<sup>th</sup> Street, Building C, Reno, Nevada, 89512); and on the County's website at: [http://www.washoecounty.gov/technology/board\\_committees/800mhz\\_users/index.php](http://www.washoecounty.gov/technology/board_committees/800mhz_users/index.php)

The 800 MHz Users 800 MHz Users Committee may consider items on the agenda out of order. The 800 MHz Users Committee may combine two or more agenda items for consideration. The 800 MHz Users Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**Time Limits** – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment specific to the action item of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 800 MHz Users Committee meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business** – The 800 MHz Users Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments** – The 800 MHz Users Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 800 MHz Users Committee. However, responses from 800 MHz Users Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 800 MHz Users Committee will consider and may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 800 MHz Users Committee meeting agenda. The 800 MHz Users Committee may do this either during the Public Comment item or during the following item: **"800 MHZ USERS COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item]."

Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Washoe County Technology Services, Sharon Ruff ([sruff@washoecounty.gov](mailto:sruff@washoecounty.gov), 775-858-5901) or Sara DeLozier ([sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov), 775-328-2350), 48 hours before the meeting.